



Petition for Transfer of Department

This form is to be completed and returned to the School of Graduate Studies.

The new department may obtain a copy of the student's file from the School of Graduate Studies. Upon approval from the Dean of Graduate Studies, a copy of this form will be sent to the releasing department and the accepting department.

Name _____ ID Number _____

Address _____

Email _____ Phone _____

I request permission to transfer

from the Master's Doctoral program in the department of _____

to the Master's Doctoral program in the department of _____

under Plan A B (if Master's) effective for the term beginning _____

Student signature _____ Date _____

Permission granted from releasing department: Yes No Date _____

Signature of releasing Department Chair _____

Permission granted from accepting department: Yes No Date _____

Signature of accepting Department Chair _____

The following courses will be counted towards the degree requirements of the NEW department:

| Course # | Course Title | Hours | Term |
|----------|--------------|-------|------|
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Dean of Graduate Studies _____ Date _____